**Name:** ENOW GRACE EYONG

**Date of birth**: 11/07/1995

**Address:** Omnisport, Yaoundé

**Email**: [**mbigrace11@yahoo.com**](mailto:mbigrace11@yahoo.com)

**Telephone:** 671128841

**Place of birth:** Kumba

**Sub Division**: Eyumojock

**Division:** Manyu

**Region:** South West

**Nationality**: Cameroonian

**Marital status**: Single

**EDUCATIONAL QUALIFICATION**

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| --- | --- | --- |
| **YEARS**  2019-2020  2018 - 2019 | **SCHOOL ATTENDED**  University of Yaoundé I  University of Yaoundé I | **CERTIFICATE OBTAINED**  Masters in Educational Management (M.Ed.) (Educational Planning)  Masters I in Educational Management |
| 2012-2015:  2010 – 2012:  2009 – 2010 | University of Buea  Bilingual Academy of Arts and Sciences Kumba    Government Bilingual High School Kumba | Bachelor of Science (B.Ed.) in Educational Psychology with library science as a minor  GCE Advanced Level  GCE Ordinary Level (5 papers) |
| 2004 – 2005 | Catholic School Kosala | First School Leaving Certificate |

**WORKING EXPERIENCE IN MANAGEMENT AND ADMINISTRATION**

2019 – 2020: worked as a collaborator with the technical team in charge of statistic and planning in the ministry of higher education Cameroon.

2018 – 2019; worked as a personal assistant to the sub-director in the department university accreditation and quality in the ministry of higher education and also worked as a secretary in the department of equivalence in the ministry of higher education

**WORKING EXPERIENCE IN TEACHING**

2016 – 2018: English language teacher at Ntem Anglo-Saxon college Omnisport (NTEMAC)

2019 – 2020: Home teaching in English language

**OTHER TRAINING**

2015 – Present: I have and I am still training and drilling young Cameroonians in marketing, advertising, publicity and informal business management. I also counsel and conduct informal orientation for pre- university students

2017 – 2018: I acquired training as a first aider from the international Red Cross association in Cameroon.

**OCCUPATION**

Business Administrator/Manger and Marketer, Student Researcher

**COMPUTER KNOWLEDGE**

Word, Excel, and Power point, Internet Explorer, Chrome

**OTHER SKILLS**

Competence in organisational/institutional project planning and management**,** Leadership, Techniques of creating and sustaining an enterprise and any other income generating activity, Critical discourse analysis, Business administration, Marketing, human resource management, information resource management, financial management, evaluation and auditing, Social science Research, organisational steering, strategic management, emotional intelligence etc**.**

**MEMBER OF ASSOCIATIONS**

Vice president of the Association of Ekok Youths Buea (EYAB) Buea branch.

Once a member at the Catholic Block Rosary Crusade Douala Arch Diocese where I was the sectary.

Once an executive member at the manyu rising youth committee.

**LANGUAGES WRITTEN AND SPOKEN**

English: very proficient

French: working language

Ejagham; very proficient

**HOBBIES**

Reading, intellectual discourse, marketing, Research, cooking, Travelling, watching movies, dancing and Singing.

**Done on the 12th of June, 2021 at Yaoundé**

* I ENOW GRACE EYONG hereby declare on my honour that the above information is correct to best of my knowledge.

**REFERENCE**

Prof Wilfred Gabsa Yaoundé: 676115773

Prof Fonkeng Epah George Yaoundé: 677862239

Mr Achaleke Christian Cameroon youth Ambassador to the common wealth: + 447402100899

Dr Chaffi Ivan Cyril: 678207100